

BIG RIVER FIRST NATION

Box 519, Debden | Saskatchewan S0J 0S0

Telephone: (306) 724-4700 | Fax: (306) 724-2161



JOB OPPORTUNITY

Prevention Supervisor

Big River First Nation is seeking a Supervisor to join the Prevention Team. The Supervisor will be responsible for overseeing the preventive activities and support services that will enhance the well-being and social functioning of the family unit. The Prevention Supervisor will ensure that appropriate services are implemented for all community members to strengthen families and individuals who are experiencing crisis or in need of support.

Apply by: UNTIL FILLED

Duties & Responsibilities

- Ensures the provision of fair, equitable, respectful and culturally relevant service to First Nations families, children and youth, consistent with the vision, mission and values
- Contributes to maintaining effective partnerships with First Nations Councils, Elders, committees, and applicable agencies;
- To complete staff performance appraisals and ensure monthly program reports are completed
- Provide orientation to new staff
- Facilitate regular staff meetings and provide mutual support, problem solving, information sharing and program planning
- Participate and provide leadership to the ongoing evolution and review of programs and services, to ensure, the provision of culturally appropriate and relevant services to First Nations children, families and caregivers
- Coordinate with internal and external organizations to share information, trends, best practices, lessons learned, and training developments.
- Track the training of all Prevention program personnel and arrange training opportunities

Skills & Abilities

- First Nations beliefs, values, languages, customs, and perspectives
- First Nations standards, practice, policies, and procedures in First Nations setting.
- Knowledge of Indian Child and Family Services (ICFS), Ministry of Social Services, and Indigenous Services Canada (ISC)
- Demonstrated Knowledge of First Nations History from Colonization to Present Day
- Excellent computer skills and application, clerical, administrative, time management and supervisory skills.
- Excellent interpersonal and problem-solving skills.

Requirements

- Maintain Clear CPIC with Vulnerable Sector Check
- Must maintain a class 5 driver's license and a reliable vehicle
- Maintain Confidentiality - Sign Oath of Confidentiality
- Demonstrated experience in family systems, family support practices, child development, child management and life skills, with an emphasis on crisis intervention, counselling and prevention, support services to individuals, couples and families, group work and self-help groups, community development and program design.

To Apply:

Interested applicants can apply by submitting a resume with references to hr@brfn.ca, by Fax attn: Human Resources to (306) 724-2161. To apply in person, drop off resume and cover letter to the BRFN Band Office (306) 724-4700. **Only those selected for an interview will be contacted.**