

BIG RIVER FIRST NATION

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Telephone: (306) 724-4700 | Fax: (306) 724-2161



Big River First Nation – Employment Opportunity

The Big River First Nation is searching for a NNADAP (National Native Alcohol & Drug Abuse Program) worker.

The NNADAP worker is an Addictions Counsellor who is familiar with the symptoms of alcoholism and drug abuse. He or she is available to those community members who would like to pursue treatment of their abuses. This is an outpatient program and referrals can be made to an inpatient treatment program. The main objective is to provide counseling, intervention and prevention and to utilize all resources involved with addictions, such as Tribal Police, Social Workers, Health Care Workers, the community school and other professionals.

Reports to: Health Director

Duties and Responsibilities:

- Serve as a role model by practicing personal wellness plan
- Screen and assess client's needs and why they are seeking assistance and services
- Coordinate and oversee new programs for drugs and alcohol issues, such as support circles, Al-anon, A.A., N.A., sponsorships, etc.
- Organize and plan community wellness events for addiction education purposes
- Collaborate and network with other departments and community organizations
- Document and maintain cases thoroughly in the confidential files
- Write quarterly, annual reports and monthly newsletter articles
- Provide one to one, family and group counseling whenever necessary and refer clients to other appropriate professionals
- Allow for follow up programs for clients returning from treatment
- Develop and provide substance abuse information services (Literature, workshops, videos, internet)

Knowledge, Skills and Abilities:

- Ability to make accurate assessments of client's need
- Ability to ensure confidentiality and security with work with clients and care of their records
- Ability to mobilize the community in working together to deal with substance abuse
- Ability to present Addiction Awareness & Prevention, Wellness materials to students in school setting
- Ability to develop a trusting relationship with clients and staff through open, honest communication and genuine caring for the client situation
- Skilled in the use of various current computer applications and office equipment
- Excellent written communication, e.g. Letters, reports, proposals, applications, etc.
- Knowledge of the First Nation's culture, customs and health issues.
- Willingness to undertake further training in the addictions field to keep current or upon our recommendation.
- Good computer skills in Word & Excel
- Ability to work in a team environment as well as work independently
- Excellent written and verbal communication skills
- Strong organizational, program development and management skills

Qualifications:

- Diploma/ Certificate from a recognized Chemical Dependency/Addictions/Assessments program &/or related working experience
- Must have strong interpersonal skills, good judgment, ability to communicate effectively
- Ability to speak and understand the Cree language is considered an asset;
- Must have a Valid Class 5 Drivers License
- Must successfully complete Criminal Records Check with Vulnerable Sector Search as well as comply with an annual Oath of Confidentiality Agreement;
- Fit for Duty Policy in effect.

To Apply:

Interested applicants can apply by submitting a resume with references to hr@brfn.ca, by Fax attn: Human Resources to (306) 724-2161. To apply in person, drop off resume and cover letter to the BRFN Band Office (306) 724-4700. **This position will close on May 13, 2022. Only those selected for an interview will be contacted.**