

BIG RIVER FIRST NATION

Box 519, Debden | Saskatchewan S0J 0S0

Telephone: (306) 724-4700 | Fax: (306) 724-2161



The Big River First Nation is searching for an IT (Information Technician) to join our team.

The Information Technology Support Technician supports BRFN with desktop hardware, software applications, operating systems, and network connectivity problems. Performs all duties in a customer service-oriented and proactive way while maintaining security and confidentiality of all information.

Apply by: May 13, 2022

Duties and Responsibilities:

- Respond to IT tickets and requests: Maintain the IT ticketing system, follow-up, and provide reporting. Respond to hardware and software issues by either addressing tier one and tier two requests or dispatching a team member.
- Troubleshoots installs and configures software and equipment for the end user.
- Maintain the IT ticketing system, follow-up, and provide reporting. Respond to hardware and software issues by either addressing tier one and tier two requests or dispatching a team member. Understands the ticketing process and apply it fairly, based on priorities and other considerations.

Qualifications:

- Bachelor's degree in Computer Science from a recognized University or a Technical College diploma in Computer Science or a related field with one year of experience.
- More than one (1) year of computer systems experience which supports a role in a customer service environment.
- Maintain a valid Saskatchewan driver's license.
- Demonstrated ability to take direction and to work with others.
- Maintain CPR and First Aid Certificates.
- The ability to speak/understand language(s) of the community is an asset.
- Previous experience working in a First Nations community is an asset.
- Clear Criminal Record and Vulnerable Sector check.

Interested applicants can apply by submitting a resume with references to hr@brfn.ca, by Fax attn: Human Resources to (306) 724-2161. To apply in person, drop off resume and cover letter to the BRFN Band Office (306) 724-4700.

For more information, Please Contact;

Allison Lachance
Human Resources Manager
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Fax: 306-724-2161