

## **BIG RIVER FIRST NATION**

Box 519, Debden | Saskatchewan S0J 0S0

Telephone: (306) 724-4700 | Fax: (306) 724-2161



### **Home Care Maintenance Worker Job Description:**

The Maintenance Worker is a member of the HCC staff and works under the supervision of the HCC Director/designate. The role of this position is to provide a service which contributes to the safety and comfort of the client based on assessed needs. The goal is to promote the clients' ability to live independently in their own home.

**Apply by: November 29, 2021**

**Reports to: CEO**

### **Duties and Responsibilities**

- Snow removal to walkway/stairs/ramp,
- grass cutting around the house,
- garbage removal,
- wood splitting,
- water hauling,
- minor repairs, installing safety equipment (ie: raised toilet seat, grab bars, tub grab bar, sask-a-pole)
- Removing equipment from client's home when no longer needed.
- Maintaining function and safety of equipment.
- Minor household repairs essential to client's safety.
- To maintain accurate records of services given and health status changes observed in the clients. Observations of changes or accidents are to be reported immediately to their supervisor/designate.
- Other related duties pertaining to program.

### **Knowledge, Skills, & Abilities:**

- Skilled in the use of hand and power tools.
- Ability to take apart machines, equipment, or devices to remove and replace defective parts.
- Ability to use common tools.
- Experience performing routine maintenance.
- Strong organizational and follow up skills.
- Ability to maintain focus while working individually.
- Strong time management skills.

### **Qualifications:**

- Must have demonstrated ability to work well with others.
- Must have general knowledge and skill in maintenance work.
- Maintain a valid Saskatchewan driver's license and have a registered vehicle.
- Must have a demonstrated ability to maintain confidential information.
- Ability to speak/understand the language(s) of the community is an asset.
- Previous experience working in a First Nations community is an asset.

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Interested applicants can apply by submitting a resume with references to [hrbrfn@outlook.com](mailto:hrbrfn@outlook.com), by Fax attn: Human Resources to (306) 724-2161. To apply in person, drop off resume and cover letter to the BRFN Band Office (306) 724-4700.

For more information, Please Contact;

Allison Lachance

Human Resources Manager

Phone: 306-724-4700 ext. 226

Email: [hr@brfn.ca](mailto:hr@brfn.ca)