



# CASE WORKER

Mistahi Sipi Child and Family Services (MSCFS) provides Protection and Prevention services to Big River First Nation. MSCFS operates within the standards of Ministry of Social Services (MSS) and Indigenous Services Canada (ISC). MSCFS is seeking a Case Worker to join our Protection team. Case Workers ensure the safety and well-being of children. Case Workers assist family units to preserve through programs and services.

## KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of the Child and Family Services Act
- Knowledge of Ministry of Social Services (MSS) policies and Indigenous Services Canada (ISC) policies
- Knowledge and experience in assessments and case management
- Knowledge of family trauma in family systems
- Knowledge of Big River First Nation's culture and language
- Able to make decisions under pressure
- Able to work effectively on computer programs (Redmane, Outlook, Word, Excel, etc)
- Able to work individually and part of a team
- Able to upkeep records / files according to agency standards
- Must have excellent reading and writing skills for reporting
- Must have Structured Decision Making (SDM) Training

## EDUCATION & EXPERIENCE

- Four (4) year University Degree in Social Work (BISW, BSW)
- Two (2) years' work experience in Child Welfare

## CONDITIONS OF EMPLOYMENT

- Maintain a clear Fit for Duty Test
- Maintain a clear Criminal Check and a clear Vulnerable Sector Check
- Maintain a Class 5 Driver's License and a reliable vehicle
- Maintain Confidentiality – must sign an Oath of Confidentiality annually
- Preference given to Aboriginal Ancestry under E-96 of the Human Rights Code

## WORKING CONDITIONS

- Office Hours: Monday to Friday 8:30 a.m. to 4:30 p.m.
- Office Location: Big River First Nation, SK
- Working non-standard hours (on-call, holidays, evenings, and weekends) is required
- Travel is required
- Emergency On-Call Work will be required
- High stress workplace due to tight deadlines and heavy workloads
- Exposure to trauma informed content as it relates to Child Welfare

## Send Applications to Tricia Whitefish, Human Resource Manager by:

Mail: PO Box 629 Debden, SK S0J 0S0

Email: [triciaw@mscfs.ca](mailto:triciaw@mscfs.ca)

Fax: 306-724-1223

*Applications should include: Resume, Cover Letter, Criminal & Vulnerable Sector Check, and Driver's Abstract*

**POSTING Date: December 17, 2021**

**ENDING DATE: January 3, 2022**

*We would like to thank all candidates for applying, however only those who qualify will be notified for interviews.*